



Youth in Government Program



Program Information

The City's Youth in Government (YIG) program is designed to educate high school-age students on how local government operates. During the four week program participants will attend educational sessions facilitated by City officials and staff, in addition to working as an intern in a City department. Participants will be taken on excursions to get a behind the scenes look at how various functions of the City are executed.

Eligibility

To apply to be a participant of the program you must be an incoming sophomore, junior, or senior in fall 2012. If you have previously participated in the program you *cannot* apply again.

Expectations of Participants

In general, participants:

- Are required to participate in the educational sessions and complete an internship.
- Will act in a professional manner at all times in their behavior, attitude, and promptness.
- Dress in appropriate business attire (exception on excursion days).
- Will commit to attend all scheduled sessions of the program.

Participants will be responsible for:

- Actively participating in educational sessions and group discussions.
- Completing reading assignments in between scheduled sessions.

How do I apply?

After reviewing the eligibility requirements and ensuring you are available to attend the scheduled sessions, go to <http://scyouthandfamily.com/vip/> to print the Youth in Government application. Complete the form with parent signature, and return it to the following address by **Friday, April 13, 2012 at 5:00 p.m.**

**City of Santa Clarita
Human Resources
23920 Valencia Boulevard, Suite 110
Santa Clarita, CA 91355**

-or-

Fax application to: (661) 284-1424

For additional Information: (661) 250-3708

Selection

Applicants will be reviewed based on their application and interview. Selections will be made based on the demonstration of personal motivation and initiative to learn about local government. There are limited spots for the program. Please keep in mind, that there may be more applications than spots available. If you are not selected to participate in the 2012 Youth in Government program it is strongly encouraged to apply again in the future. Applicants will be notified of their interview dates by the week of **April 16**. Interviews will be conducted the week of **April 23**.

YOUTH IN GOVERNMENT SCHEDULE



1ST WEEK

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| <p>Educational Program: Santa Clarita 25 Years Old! Monday, June 4 1:30 – 4:00 p.m. City Hall – Century Room</p> | <p>Tour of the City of Santa Clarita Tuesday, June 5 1:30 – 4:00 p.m.</p> | <p>Internships Wednesday, June 6 1:00 – 5:00 p.m.</p> | <p>Internships Thursday, June 7 1:00 – 5:00 p.m.</p> |
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2ND WEEK

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| <p>Educational Program: Intergovernmental Relations Monday, June 11 1:30 – 4:00 p.m. City Hall – Century Room</p> | <p>L.A. County Board of Supervisor's Meeting Tuesday, June 12 7:30 a.m. – 3:00 p.m.</p> | <p>Internships Wednesday, June 13 1:00 – 5:00 p.m.</p> | <p>Internships Thursday, June 14 1:00 – 5:00 p.m.</p> |
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3RD WEEK

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| <p>Educational Program: Economic Development Monday, June 18 1:30 – 4:00 p.m. City Hall – Century Room</p> | <p>City Art Tour Tuesday, June 19 1:30 – 4:00 p.m.</p> | <p>Internships Wednesday, June 20 1:00 – 5:00 p.m.</p> | <p>Internships Thursday, June 21 1:00 – 5:00 p.m.</p> |
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4TH WEEK

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| <p>Educational Program: Preparing for Council Monday, June 25 1:30 – 4:00 p.m. City Hall – Century Room</p> | <p>City Council Meeting Tuesday, June 26 5:00 p.m. 7:30 p.m. City Hall – Council Chambers</p> | <p>Internships Wednesday, June 27 1:00 – 5:00 p.m.</p> | <p>Internships Thursday, June 28 Luncheon</p> |
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Participant Application

(Please Print) Application Deadline is Friday, April 13, 2012 at 5:00 p.m.

Name: _____

School: _____ Grade: _____

Age: _____ Male: _____ Female: _____ T- Shirt/Polo Shirt Size: _____

Phone: (____) _____ Mobile Phone: (____) _____

E-Mail Address: _____

Address: _____

City: _____ Zip Code: _____

Any allergies, medical, or physical conditions? Yes: _____ No: _____

If yes, please explain (reasonable accommodations): _____

Father's Name: _____ Phone: (____) _____ or (____) _____

Mother's Name: _____ Phone: (____) _____ or (____) _____

Guardian's Name: _____ Phone: (____) _____ or (____) _____

Emergency Contact:

Name: _____ Relationship: _____

Phone: (____) _____ or (____) _____

Address: _____

City: _____ Zip Code: _____

Excursions/Tours: 1:30 - 4:00 p.m. (exception - City of Los Angeles Trip is from 7:30 a.m. – 3:00 p.m.)

- Excursions/Tours will include transportation by bus from City Hall to destination.
- Excursions/Tours will include walking around the various City of Santa Clarita and Los Angeles destinations.

Ground Rules

Participation in YIG is voluntary. I understand that I must respect and follow these rules at all times to maintain my participation in YIG.

1. Participants will respect everyone, including peers, City staff, and guest speakers.
2. Participants should notify (call or e-mail) City staff at all times, if unable to attend any meetings, internships, or committed activities/events.
3. Participants must remain drug, alcohol, and tobacco free.

I voluntarily agree to all of the above and voluntarily agree to participate, or agree for my child to participate in this program/field trip, or any extensions thereof. I hereby waive, release, and hold harmless from any liability or claims for damages for personal injury, including negligence, as well as from claims for property damage which may arise in connection with the above-named activity, against the supervisors, the City of Santa Clarita, and its elected and appointed officials, agents, and employees. As parent/guardian, I hereby consent to treatment of my minor child for any and all medical procedures deemed necessary as a result of accident or injury. I further agree to pay any and all costs incurred as a result of said treatment. I hereby give permission to the City of Santa Clarita to use my or my child's photographs as they see fit as part of printed materials, brochures, or other publications of the City or with the media, for displays or other uses as the City deems appropriate. I understand the photograph belongs to the City of Santa Clarita, and I will not receive payment of any kind. By signing this form, I am authorizing my child to attend any and all field trips offered by the Youth In Government Summer Internship Program. My signature below indicates that I have read, understand, and agree to all of the above.

Parent/Guardian's Signature (REQUIRED): _____

Date: _____

Participant Signature: _____

Date: _____

